



POLICY OFFICER – FG IV in the fields of public financial management, expenditure policy and tax policy.

Vacancy: Contractual Agent (3b) FGIV

Vacancy Reference: GF4-B1-19

Where: DG REFORM – Unit B1 - Brussels

Publication: from 18/05/2022 to 1/06/2022

We are

Directorate General for Structural Reform Support (DG REFORM) is under the coordination of Commissioner Ferreira. The mission of DG REFORM is to provide and coordinate technical support to Member States for the preparation and implementation of structural reforms - in particular in the context of economic governance process - as well as for the efficient and effective use of the European Union funds. The support is open to all Member States, upon request.

DG REFORM currently provides support to 27 Member States. It has approximately 200 members of staff based in Brussels, Athens, Nicosia, Zagreb and Bucharest. It is composed of a management team, a horizontal policies unit and two Directorates. Directorate A is composed of 3 units responsible for budget and finance; planning, evaluation and coordination of support; and Cyprus settlement support. Directorate B is composed of 5 units responsible for revenue administration and public financial management; governance and public administration; sustainable growth and business environment; labour market, education, health, and social services; and financial sector and access to finance.

DG REFORM has a strong coordination role across the Commission, as well as frequent contacts with Member States and other stakeholders.

DG REFORM manages the Structural Reform Support Programme (SRSP), and the TSI (Technical Support Instrument), which is an integral part of the Recovery Plan and which will help Member States to prepare for the use of the different funds. Both SRSP and TSI have a dedicated budget and a legal framework for the provision of technical support to Member States. DG REFORM also manages the Aid Programme for the Turkish Cypriot community.

The vacancy is in the Revenue Administration and Public Financial Management Unit (REFORM.B1), the role of which is to coordinate support to Member States (conception, design, implementation and monitoring of technical support programmes and projects) in the following main areas; public financial management and expenditure policy, revenue administration and tax policy. The Unit is composed of 16 staff members, based in Brussels (15) and Athens (1).

We propose

An interesting and challenging opportunity in the Unit REFORM.B1 - Revenue Administration and Public Financial Management. The successful candidate will provide support to Member-State authorities to design, implement and monitor institutional, administrative, and structural reforms in the policy domains of public financial management, expenditure policy and tax policy.

More specifically, (s)he will be responsible for the following tasks:

- Design, implement and monitor technical support and projects in EU Member States foremost in the field of public financial management. This includes in particular spending reviews, fiscal

frameworks, budgeting, and public accounting and fiscal statistics. Additionally, technical support tasks in the area of revenue administration and tax policy may fall within the relevant tasks depending on the project portfolio in the unit.

- Additionally, overseeing their implementation, in order to promote the quality, and underpin the sustainability of key structural reforms. This will involve close cooperation with Member States, other Commission services and technical support providers (Member States, international organisations, public agencies and private experts);
- Follow-up and resolve issues related to the implementation of technical support; this includes identification of reform bottlenecks and suggestion of means to overcome them through the provision of technical support, in coordination with relevant Commission services and the individual Member States requesting technical support in particular in the field of public financial management, expenditure policy, but depending on needs also in the areas of revenue administration and tax policy;
- Contribute to the evaluation of technical support projects, in association with the horizontal unit within DG REFORM;
- Participate in missions related to the provision of technical support;
- Disseminate best practices for the implementation of structural reforms by intermediating support and sharing experience;
- Contribute to identifying reform needs and assist in formulating suggested means of addressing them through the provision of technical support, in close coordination with relevant Commission services and the individual Member State requesting technical support. This will involve working with requesting Member States on identifying issues/impediments/challenges in their current revenue administration and in developing policy recommendations to improve the said framework on the basis of the best European and international practices;
- Contribute to identifying reform needs with high EU policy relevance and with linkages to strategic priorities identified inter alia in the Recovery and Resilience plans of Member States, new emerging trends in the above mentioned technical support and policy domain.

In light of these tasks, the post will require regular travelling to Member States, both for coordination/provision/monitoring of technical support in beneficiary countries and to strengthen links with possible technical support providers in Member States.

We look for

We are looking for a Contract agent FG IV, with an in-depth knowledge in the above-mentioned policy domains as well as a background in project management

The successful candidate should ideally have the following skills

- High level of customer-orientation;
- Strong analytical and problem-solving skills including the ability deal with large amount of information in a limited time;
- Ability to establish and maintain effective working relations with co-workers in an international and multi-disciplinary work environment;
- Service-minded, able to prioritise work and ready to work in a challenging environment;
- High degree of commitment, initiative and flexibility;
- Excellent communication skills in English, both orally and in writing.

Any of the following skills or competences represent an advantage:

- Work experience as technical support provider or as a manager of technical support projects;
- Knowledge of economic surveillance process in the EU;
- Knowledge of the financial management rules of the European Commission.

Am I eligible to apply?

You must meet the following eligibility criteria when you send your application:

General conditions:

Candidates will be eligible for this selection procedure if they fulfil the following formal criteria at the time of the application deadline:

- Be a national of a Member State of the European Union (EU) and enjoy his or her full rights as a citizen;

- Have fulfilled any obligations imposed by applicable laws concerning military service;
- Be physically fit to perform the duties linked to the post
- Produce the appropriate character references as to suitability for the performance of the duties
- Languages: Have a thorough knowledge of one of the official EU languages and a satisfactory knowledge of a second EU language to the extent necessary for the performance of his/her duties;
- Qualifications: Completed university studies of at least three years attested by a diploma

Specific conditions - Languages

Language 1: minimum level C1 in one of the 24 official EU languages

Language 2: minimum level B2 in English, French or German; must be different from language 1

The official languages of the European Union are: BG (Bulgarian), CS (Czech), DA (Danish), DE (German), EL (Greek), EN (English), ES (Spanish), ET (Estonian), FI (Finnish), FR (French), GA (Irish), HR (Croat), HU (Hungarian), IT (Italian), LT (Lithuanian), LV (Latvian), MT (Maltese), NL (Dutch), PL (Polish), PT (Portuguese), RO (Romanian), SK (Slovak), SL (Slovenian), SV (Swedish)

For details on language levels, please see the Common European Framework of Reference for Languages (<https://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>)

Specific conditions - qualifications & professional experience

- A level of education which corresponds to completed university studies of at least three years attested by a diploma; or
- Where justified in the interest of the service, professional training of an equivalent level.

Only qualifications issued or recognised as equivalent by EU Member State authorities (e.g. by the Ministry of Education) will be accepted. Furthermore, before recruitment, you will be required to provide the documents that corroborate your eligibility and the information in your application form (diplomas, certificates and other supporting documents)

How to apply

The interested candidates should send their application respecting the deadline of the vacancy to the following email address:

Send to: HR-Bxl-Other-Agents-REFORM@ec.europa.eu

copy to: Christoph.SCHWIERZ@ec.europa.eu

Mention the Vacancy Reference :_GF4-B1-19

Mr. Christoph SCHWIERZ, Head of Unit, +32 2 29 60752

Selection procedure

No applications will be accepted after the closing date of the vacancy.

Candidates selected for interviews will be invited to sit an [EPSO CAST exam](#) relevant to the function group (unless they have already successfully passed the exam).

The request to sit the [EPSO CAST](#) exams does not commit in any way the European Commission to offer a Contract Agent position, should they succeed the test.

During the recruitment process, candidates will be requested to supply documentary evidence, in original, in support of the statements made in the application.

For functional reasons and in order to complete the selection procedure as quickly as possible in the interest of the candidates as well as that of the institution, the selection procedure will be carried out in English and/or French only.

For more information on the Contract Agent positions please consult the following [EPSO page](#).

Should a position be offered, candidates are required to undergo a mandatory medical analysis and physical check-up with our selected medical service.

Contract agents carry out tasks under the supervision of officials or temporary staff members.

